

Career Opportunity: Accountant

Job Title:
Accountant

No. of Openings:

2

Location:

HSR Layout, Bengaluru

Roles & Responsibilities:

- Manage all accounting transactions.
- Prepare budget forecasts.
- Publish financial statements in time.
- Handle monthly, quarterly, and annual closings.
- Reconcile accounts payable and receivable.
- Ensure timely bank payments.
- Compute taxes and prepare tax returns.
- Manage balance sheets and profit/loss statements.
- Report on the company's financial health and liquidity.
- Audit financial transactions and documents.
- Reinforce financial data confidentiality and conduct database backups when necessary.
- Comply with financial policies and regulations.
- Knowledge in GST filing, Returns.



Requirements:

- Work experience as an Accountant.
- Excellent knowledge of accounting regulations and procedures, including the Generally Accepted Accounting Principles (GAAP).
- Hands-on experience with accounting software like FreshBooks and QuickBooks.
- Advanced MS Excel skills including Vlookups and pivot tables.
- Experience with general ledger functions.
- Good experience in Tally.
- Strong attention to detail and good analytical skills.
- B.Com in Accounting, Finance, or a relevant degree.